**Board of the Friends of Brandywine Hundred Library**

**Minutes of the Meeting held Tuesday, April 12, 2016**

**Members Present:** Kay Bowes, Mary Bowler, Natalie Burke, Jim Conrad, Paula Evans, Agnes Galvin, Claire Kantar, Elle Van Dahlgren, Elle Van Dahlgren,

**Members Absent:** Martha Gessler, John Fulgoney, Richard James,

**Also present:** Jean Kaufman, library manager

Welcome and Announcements

* Kay Bowes. president, welcomed everyone, especially the new board members, and opened the meeting.
* Ms. Bowes and Jean Kaufman went to Legislative Day in Dover. They received tips and good advice and met briefly with Delaware legislators.

March Minutes

 The minutes of the last meeting were approved as written.

Treasurer’s Report

 See separate sheet. We had an ending balance of $47,909.37 in the money market account and $4,440.66 in the checking account.

Librarian’s Report

* Jean Kaufman reported that the county libraries have recently celebrated the 5th anniversary of the teen literary and artistic magazine, “Imazine” to which teen patrons of the BHL have made important contributions.
* A trumpeter from the Wilmington Music School recently entertained 48 patrons from multi-age groups.
* Bald Eagle Camp; patrons have viewed live cams of the bald eagle nest at Gordon Heights.
* The Winter Reading Challenge had 286 participants. Books left over from the summer reading program were awarded as prizes. Readers with more points could earn a day at the Hagley Museum or one of the state parks.
* The Annual Volunteer Luncheon will take place on Thursday, April 14, 2016. All volunteers including Friends’ board members are invited.

Comic-Con--indoor-outdoor Comic Con Festival on Sunday October 16, from 1-4 pm at the library will feature:

* Speakers, including comic book writers and artists
* Dressed-up characters from Star Wars and Snow White, etc.
* Workshops at various places in the library
* Vendors selling comics inside
* Food trucks in the library park
* Comic and graphic novel collection showcased
* BHL partnering with Claymont Library and Comic Book Shop
* Will be widely advertised as multi-generational event with many non-library users expected to attend
* Friends’ promotional table in the lobby offering activities such as drawing superheroes;
* Ms. Bowler moved, seconded by Ms. Kantar that the Friends give the library $800 towards the cost of the Comic-Con. The motion was passed unanimously.

Claire Kantar asked if the library would receive a percentage of the vendors’ sales but Ms. Kaufman did not know at this time.

Friends’ Programming Support

Ms. Kaufman stated that the library programming staff would like to set up the following guidelines regarding the Friends’ programming responsibilities.

* Establish two major Friends’ supported events annually, one in summer and the other in winter
* Programmers from the adult’s, children’s and teen’s programming groups would like to have the option of submitting requests for support for special programs using the appropriate Friends’ request form.
1. The Friends would agree to:
2. approve financial arrangements and provide funding
3. provide marketing assistance -email blast, website posting, Facebook
4. approve and provide refreshments
5. supply Friends’ promotional materials
6. attend event when possible
* The library staff would like to take the Friends’ ideas and make them happen in order to avoid problems with implementation of the programs.

Ms. Kantar commented that the Friends’ banner was not displayed at the recent gardening program that she organized.

Committee Assignments

* Ms. Bowes listed committees as follows:
	1. Advocacy
	2. Communication2
	3. Fundraising/Event
	4. Membership
	5. Programming
* She asked board members to consider which committee they might like to chair and decide by the next meeting.
* She would like the chairperson to recruit committee members from the membership-at-large in order to involve them in the work of the Friends.
* Elle Van Dahlgren suggested that we should consider what goals we are working towards in these committees,

The meeting was adjourned at 8:30 PM

The next meeting will be on April 12 at 7PM in the library.

Respectfully submitted,

Agnes M. Galvin