**Board of the Friends of Brandywine Hundred Library**

**Minutes of the Meeting held Tuesday, October 14, 2015**

**Members Present:** Mary Bowler, Natalie Burke, Paula Evans, Agnes Galvin, Martha Gessler, Richard James, Claire Kantar, Michelle-Masitis Mooney, Lynne Rosa

**Members Absent:** Kay Bowes, Angela Holodick,

**Also present**: Elle Van Dahlgren Esquire, Jim Conrad

**Welcome and Announcements**

President Lynne Rosa announced that she was resigning effective December 2015:

* Board members do not want to go in the same direction as she does, and she has time-consuming family commitments.
* Vice-President Richard James is not able to take over the board leadership owing to previous commitments.

**Approval of Minutes*:***

The minutes of the last meeting were approved as corrected.

**Treasurer’s Report:**

Mary Bowler will send the treasurer’s report by e-mail as she couldn’t complete it in time for the meeting.

**Garden Report**

The cost of the garden project is under review at present:

* Delaware Horticultural Society has submitted two proposals:
1. Cost of implementing the proposed garden = $20,345.00

 2. Cost of maintenance for two years = $ 2,900

* Board members will study these documents over the next month. We need to raise $10,000 before we make a commitment.

**Library** **Manager’s Report**

 Ms. Rosa read a list of comments from Jean Kaufman, library manager, who was unable to attend.

* Proposed garden must include a clear path to the book drop for the convenience of patrons.
* Ms. Kaufman renewed a request that the Friends’ support a festive holiday evening, featuring professional musicians from Wilmington Music School. The cost is $200 and the event is likely to be well attended.
* Lively discussion followed centered on the board’s perception that the library does not give the Friends’ adequate exposure and publicity for their sponsored events:
* Notices posted in the library advertising the Friend’s sponsorship of programs are not sufficiently visible or explicit.
* The library does not discuss possible projects with the Friends’ for approval before asking for funding. We are presented with a list of items and a total amount without any input into the content of the project.
* The Friends’ are allocated only a low shelf in the display case on the first floor.
* The library does not attempt to obtain gifts or donations from vendors for its programs; for example, *Delaware Children’s Museum* might donate a membership for a summer reading prize.
* Ms. Rosa is meeting with Ms. Kaufman soon and will discuss this issue with her.
* **Holiday Program**: at the end of the discussion, in the spirit of the season, the board voted unanimously to approve a motion made by Mr. James giving the library $200.00 to fund the holiday concert.

**Membership Drive**

* Our membership drive begins next Sunday, Oct 25: the majority of volunteers staffing the table are not board members.
* Mr. James will e-mail instructions and forms to all volunteers and also provide copies at the membership table.
* Proposed natural plant garden information: we are currently evaluating a significant landscape project, but we need to raise the necessary funding before committing to the project.
* Seed packets will be offered to new and renewing members in anticipation of the garden project.

**Program Committee**

Martha Gessler reported that the library will host a program from the Brandywine Zoo on Wednesday, November 18, at 4:30 PM for patrons aged 7 and up.

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Agnes M. Galvin