

BOARD OF FRIENDS OF BRANDYWINE HUNDRED LIBRARY

Minutes of the Meeting Held Thursday March 23, 2017

Members Present: Kay Bowes, Natalee Burke, Pat DePalma, Steve Fulmer, Agnes Galvin, Claire Kantar, Lindsay Orr, Morgan Schoeneberger, Elle Van Dahlgren, Megan Varley

Members Absent: Mary Bowler,

Also Present: Jean Kaufman, Library Manager

Welcome and Overview

Kay Bowes welcomed board members to her house; displayed large, colorful plant pot filled with gardening tools; this is board members' contribution to silent auction at DLA fundraising event.

Approval of Minutes: Elle Van Dahlgren moved that minutes be approved without changes

Library Manager's Report

Jean Kaufman thanked board members for treats provided for library staff. Mary Bowler supplied them for several months; other board members to cover the rest of the year.

Library visit: CAO Kathy Jennings toured library, discussed programming; She was very impressed with BHL.

Ms. Kaufman presented wish List of programs and fixtures needing Friends' Funding:

- Summer Reading Program: this year's theme: *Build a Better World* -Prizes should match theme – family memberships for local groups that have positive influence, e.g. Ashland, Children's Museum. Book prizes for reaching specific number of hours. Consortium of Libraries provides tote bags for each level. Estimated Cost \$5530
Program: Kick off last week. Staff built first robot to demonstrate. Group starts next week.
\$1000
"One Thousand Books before Kindergarten": parents will record titles of books read to children.
\$1000
- New signs desired for library: currently, all of similar design, thus low impact. New signs: more specific to each collection, highlighting upcoming programs etc. To be discussed at next meeting
- Teen Spring Break Game Night Challenge in partnership with *The Games Keep*
- Summer Concerts on the lawn on Wednesdays, June 14-July 19 at 6:30PM: free ice-cream at the first and last concerts provided by Friends'. Friends' will support 3 concerts up to \$900.00

Motion: Ms. Van Dahlgren moved that the Friends approve expenditures of up to \$8,7000 for the Summer Reading Program, *1,000 Books Before Kindergarten*, Robotics Program, and Summer Concerts. Approved unanimously

Membership Committee: Ms. Kantar and Steve Fulmer, co-chairs. Special Meeting decided on:

- Membership drive dates: April 17-23 because of Easter library closings
- Dues: Regular \$20, Senior \$15

- Signup on Sign-up Genius. Mr. Fulmer will set up.
- Two-hour shifts with only one board member at a time.
- Membership gifts: coupon for bread at Big Sky or geranium at Friendly gift shop.
- Form needs to be developed for details of new members paying by check.
- See attached sheet for board member responsibilities

Friends' brochures: More copies needed to give to new and potential members. The board reviewed bids for printing copies. Aztec's bid included discount and was the least expensive.

Motion: Ms. Van Dahlgren moved that the Friends' order 1000 brochures from Aztec.

Snacks for Library Staff Ms. Bowler has been providing snacks for 50 library staff members. Board members signed up to continue this sign of appreciation.

Friends' Newsletter 1st edition was e-mailed to members. Samples will available at membership drive.

Next Meeting April 11 Meeting to be held in study room in library as conference room will be unavailable.

The meeting was adjourned at 8:50 PM

Respectfully submitted,

Agnes M. Galvin