

## Board of the Friends of the Brandywine Hundred Library

Minutes of the meeting held February 14, 2017

Members Present: Kay Bowes, Mary Bowler, Patricia DePalma, Steve Fulmer, Agnes Galvin, Claire Kantar, Morgan Schoeneberger, Elle Van Dahlgren Megan Varley

Members Absent: Natalee Burke, Lindsay Orr

Also Present: Jean Kaufman Library manager

### Welcome and Approval of Minutes

Kay Bowes welcomed everyone and Elle Van Dahlgren made a motion to approve the minutes of the January meeting with three corrections.

### Treasurer's Report

Mary Bowler provided copies of the Treasurer's Report (See attached sheet) which includes a \$450 sponsorship from a local business for the Mike McGrath program.

### Library Manager's Report

Jean Kaufman reported on recent programs held at the library. These included

- Holding a Chinese New Year Party
- Celebrating Black History Month by showing A Separate Place, a movie about Delaware Schools
- U of D college life, the Greek Experience
- Step Dancing
- Computer Technology Literacy

She also encouraged board members to advertise the upcoming Mike McGrath program by posting flyers that the library had made.

Ms. Kaufman also said that it would be a tough year financially for the library because of budget cuts at the state level.

Financial needs this year include:

- Summer Reading Club \$6-7000
- Summer Concerts (Friends paid for two last year)
- Musical Celebrations (end of year performance)
- Stem Robotics (two kits needed for total of \$1,000)

Ms. Bowes stated that Friends' Group guidelines state that the money collected by the Friends' belongs to the library and is to be used to enable the library to provide programs and materials that are beyond their budget.

Delaware has a deficit of \$350 million so library budgets will probably be cut statewide.

### Hospitality Committee Report

Ms. Bowler is providing snacks for the library staff each month.

She will also provide refreshments for the Mike McGrath program on Wed. Feb 22. All board members are asked to attend to provide assistance.

#### Communications Committee Report

The first edition of our new quarterly newsletter is ready to be e-mailed to most members and mailed to those without an e-mail address. Ms. Bowes showed the board a copy of the four-page newsletter. Ms. Orr and Ms. Kantar are updating our Facebook page on a regular basis. The poster advertising the Mike McGrath program is posted there and Facebookers are invited to attend.

#### Membership Committee Report

The membership drive is planned for the week of April 9-15

Ms. Bowes suggested that we return to former membership incentives of a loaf of bread from Big Sky or a geranium plant from the Friendly Gift Shop as these were always much appreciated by new and renewing members. We will give out coupons for members to take to the store for their free gifts.

#### Program Team Report

Summer Concerts: Ms. Bowler moved that \$500 be allocated to support summer concerts. This would include ice-cream, bubble machine and other diversions.

Mindfulness Program: Ms. Van Dahlgren moved that up to \$150 be spent on refreshments.

#### Old Business

Mike Mc Grath event: February 22. Ninth Street Bookshop will provide his book for sale and give Friends a percentage.

#### New Business:

New Friends' Brochures are needed. Ms. Bowes will get quotes on printing prices.

Silent Auction: MLA/DLA on May 10. Items for basket needed, but it must not have too high an opening bid-\$100 maximum.

The meeting was adjourned at 8:25 PM

The next meeting will be on Tuesday, March 14, 2017 at 7 PM in the library.

Respectfully submitted,

Agnes M. Galvin

